

Part 2 – ARTICLES

ARTICLE 10 – AREA COMMITTEES AND FORUMS

ARTICLE 10 – COMMUNITY CONSULTATION AND PARTICIPATION

KEY – Additional text shown in yellow highlight. ~~Deletions shown in red text with strikethrough.~~ Notes shown as just red type (not to be included in the final version). Text highlighted Green are further changes proposed since the meeting of the Constitution Review Working Group

* The Council does not operate Area Committees with delegated powers for Executive or Non-Executive functions.

10.01 Community Consultation and Participation

The Council will promote community consultation and participation through a range of opportunities as set out in Table 1 below. Where Councillors are appointed to outside bodies this information is included within the Council's website.

Table 1

Consultation and Participation Opportunity	Form, Function and Scope
Local Councils	Autonomous local authorities within a set area able to raise funds through the Council Tax to provide local services (i.e. Town and Parish Councils). Consultation with local Councils could also This includes consultation with the Tendring District Association of Local Councils (TDALC). It should be remembered that not all areas in the District have Local Councils.
Community Forums	Public meetings designed to enable the Council to engage with specific sections or areas of the local community so that services are designed to meet their needs.
Community/Business Groups	Organisations that represent individuals, businesses etc. They may be solely local in nature or affiliated to regional/national bodies. Consultation will depend entirely on the nature of the organisation and the interests they seek to represent or provide for. Organisations will vary in size and the administrative support available to them.

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Tenants and Sheltered Housing Panels	Organised through the Tenants' Compact as a consultation and participation opportunity for tenants and private owners of properties in estates. These Panels provide an opportunity for general consultation and participation by area.
Service Users	Consultation with those who use a particular service can provide extensive information about how that service can meet expectations about it.
Petitions	The Council has approved and published a Petitions Scheme detailing how it will respond to petitions received from the community.
Surveys, feedback and Consultations	Throughout the year a number of paper based and on-line surveys and consultations are undertaken to seek residents' views. Through complaints monitoring the Council can examine feedback the complaints provide to identify areas to address. The Council's social media accounts provide opportunities for the public to seek responses and express views.
Public Invitation/ Notice	Whether required by statute or otherwise, public notices on the Council's website, principal offices, 'site notices', notices to adjoining owners and in newspapers can invite comments on issues set out in the invitation/notice. Examples include notices to business ratepayers on the draft budget/capital programme under Section 65 of the Local Government Act 1992, with neighbours/interested parties under Article 15 of the Town and Country Planning (Development Management Procedure) Order 2015 in respect of planning applications and Regulation 38 of the Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005 in respect of review applications.
Participation in Overview and Scrutiny Reviews	Reviews undertaken by Overview and Scrutiny (including Task and Finish Groups) may include consultation with the local community, where appropriate and/or representatives of community or other groups to inform their enquiries.
Ward Councillors	The Council will seek to consult with the relevant Ward Councillor(s) on issues that directly affect their Ward. In particular, Article 7 of this Constitution (The Executive), sets out in section 3 consultation requirements with Ward Councillors.
Boards and Panels with various Partner Organisations: details of the specific Boards are set out in Table 2 below.	

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Table 2

Board:	Role and Objectives	Partnership Stakeholders
<p>THE LOCALITY BOARD</p> <p>The Locality Board is non-budget holding and non-decision making and:-</p> <ul style="list-style-type: none"> • provides a high level political steer to shape the future of the locality; • delivers a co-ordinated public service approach across a number of key County and District services and projects; and • enables joined up delivery of key services with a wide range of partners. 	<ol style="list-style-type: none"> 1. Ensures value for money public service outcomes, through ensuring that the Locality Board oversees and advises on specific areas of public sector activity/spend according to a shared understanding of the priority outcomes for the Locality Board area; 2. Enables closer collaboration between the various tiers of local government with a focus on joining up delivery and resources and doing things more efficiently, through providing the challenge to ensure that the Locality Board actively identifies and promotes opportunities for public sector reforms; 3. Exerts local influence over commissioning decisions affecting the Locality Board area, through ensuring strong links between local governance, community engagement and commissioning arrangements; and 4. Promotes localism and ensures that decisions are taken at the most appropriate level, through discussion and negotiation across the two tiers, monitoring and reviewing, using local insight and holding others to account where necessary. 	<p>Essex County Council (host authority) with TDG</p>
<p>NOTE – THE CHANGE HERE WAS TO REFLECT THE MERGER OF THE TWO</p>		

<p>SEPARATE BODIES AND UPDATE REFERENCES</p> <p>Community Safety & Health & Well-Being Board</p> <p>The Crime and Disorder Act came into force in July 1998 and required CDRPs (now known as CSP's) to be set up in each District in England and Wales. The Act placed an obligation on local authorities and the Police, (amongst others), to work together to develop and implement a strategy to tackle crime and disorder in the area.</p> <p>Under the Act and the subsequent Police Reform Act 2002, the named stakeholders have been designated "Responsible Authorities" and are held responsible for this work.</p> <p>To improve the health and well-being of the population of the District and reduce health inequalities.</p>	<p>The Tendring Community Safety Partnership has identified 4 key strategic themes to reduce crime and the fear of crime in the District and to improve community safety.</p> <p>These are:</p> <ol style="list-style-type: none"> 1. Tackling and Enforcement of ASB issues; 2. To reduce harm to and safeguard vulnerable victims (including Children); 3. Reducing Violence and Knife Crime 4. Reduce youth offending and re-offending of adults and young people and thus supports the overarching theme for Safer Essex. <ol style="list-style-type: none"> 1. Provide strong and effective political and public leadership for health and well-being locally; 2. Engage with the local population to better understand the health and well-being issues and needs in Tendring and ensure that this is captured in County and District needs assessments. 	<p>Tendring District Council</p> <p>Essex Police</p> <p>Police, Fire and Crime Commissioner</p> <p>Essex County Fire and Rescue Service</p> <p>Essex Community Rehabilitation Company</p> <p>National Probation Service</p> <p>North East Essex Clinical Commissioning Group</p> <p>and members of the voluntary sector</p> <p>Essex County Council (host authority)</p>
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	<p>3. Through the JSNA and local stakeholder engagement, identify key priorities for health and local government commissioning and develop clear plans for using combined resources;</p> <p>4. Realise opportunities to engage with the Essex Health and Well-being Board work streams and other initiatives such as Community Budgets;</p> <p>5. Foster good engagement with the North East Essex Clinical Commissioning Group.</p> <p>6. Take an overview of the delivery of the strategic plans of the North East Essex CCG plan and the County Health and Well-being Strategy and identify the role other sectors, public, voluntary and private, could contribute;</p> <p>7. Monitor and review the implementation of the County Joint Health and Well-being Strategy locally.</p>	<p>Community Voluntary Sector</p> <p>Essex Carers</p> <p>Clinical Commissioning Group</p> <p>St Helena Hospice</p> <p>Job Centre Plus</p> <p>Health Watch</p> <p>Citizens Advice Bureau</p>

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Board:	Role and Objectives	Partnership Stakeholders
<p>REPLACING THE TENDRING EDUCATION IMPROVEMENT GROUP</p> <p>Tendring Education Strategic Board (TESB)</p> <p>A strategic board with responsibility for supporting improvement in the quality of education and outcomes for children and young people across the Tendring District. The County and District Councils work collaboratively with schools and education partners to bring their collective effort and energy to address key priorities.</p>	<p>The purpose of the TESSB is to:</p> <ul style="list-style-type: none"> • Raise educational outcomes for the children and young people of Tendring • Positively impact on the wider society of Tendring through improvement of education • Influence other programmes to specifically support CYP and their families • Connect with other organisations to target funding and initiatives towards Tendring e.g. lottery funding, commissioned contracts • Identifying and delivering collective solutions which increase the consistency of best practice and offer for CYP in Tendring <p>In order to meet the above, the board have targeted their focus on 3 key areas. The priorities which have been agreed by the TESSB for 2020/21 academic year are:</p> <ol style="list-style-type: none"> 1. Recruitment of high-quality staff 2. Retention of high-quality staff 3. Improved Pupil Attendance and Engagement of Children, Young People and their Families <p>There is also a sub-group working on the development of the Post 16 local offer who will report into the TESSB as well as a regional/national</p>	<p>TDC is the host authority</p> <p>Essex County Council (Officer Chair of Board)</p> <p>Secondary school head teachers</p> <p>Representation from primary school head teachers</p> <p>Local Education Partners</p>

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	barriers subgroup looking at solutions to any potential barriers within the locality.	
RURAL INFRASTRUCTURE PANEL The Rural Projects Panel tackles issues affecting residents living in rural communities such as lack of mains sewerage, highway maintenance, how to make more of rural amenities, improving broadband speeds, mains sewerage, inland flooding and energy switching.	The work will focus on the rural communities of Tendring, however there is potential for positive outcomes that will impact all residents irrespective of their location. Many of the issues are outside of the Council's control and therefore are undertaken with partners to jointly address such issues impacting the rural community. The focus of the budget is for an enabling role rather than predominantly for capital projects and any recommendations involving the use of this fund will be agreed by Cabinet.	TDC is the host authority

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Board:	Role and Objectives	Partnership Stakeholders
Local Highways Panel Each District or Borough Council has a local Highways Panel set up with Essex County Council as a new way of working to improve highway amenities in each individual district using the County Council's local highway budget.	<ul style="list-style-type: none"> • Improve local highway amenities; • To consider proposed schemes and recommendations from the County Councillors elected to represent the District to the relevant County Council Portfolio Holder; but • Excluding the scheduled maintenance and improvement programme. 	Membership of the Panel is made up of all 8 County Members representing Tendring, 4 District Councillors, and a Member of Tendring District Association of Local Councils. Essex County Council host the meeting.
Tendring Community Safety Partnership The Crime and Disorder Act came into force in July 1998 and required CDRPs (now known as CSP's) to be set up in each District in England and Wales. The Act placed an obligation on local authorities and the Police, (amongst others), to work together to develop and implement a strategy to tackle crime and disorder in the area. Under the Act and the subsequent Police Reform Act 2002, the named stakeholders have been designated	The Tendring CSP has identified 4 key strategic themes to reduce crime and the fear of crime in the District and to improve community safety. These are: 1. Tackling Anti-Social Behaviour; 2. Reducing Crime and the Fear of Crime; 3. Reducing alcohol and drug misuse within the community; and 4. Reducing re-offending is a statutory duty for all community safety partnerships and thus supports the overarching theme for Safer Essex.	TDC Essex Police Essex County Council Police and Crime Commissioner Essex Fire Authority Essex Probation Service North East Essex NHS and members of the voluntary sector

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“Responsible Authorities” and are held responsible for this work.		
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Board:	Role and Objectives	Partnership Stakeholders
<p>Suffolk and North East Essex Integrated Care System (ICS)</p> <p>The ICS brings partners together in relation to health and care to join up provision and improve the health and wellbeing of the population.</p>	<p>Suffolk and North East Essex Integrated Care System (ICS) brings together the full spectrum of partners responsible for planning and delivering health and care across North East Essex, Ipswich and East Suffolk and West Suffolk to ensure shared leadership and joint action to improve the health and wellbeing of the one million people who live locally.</p> <p>The ICS has a key role to ensure joint working across the NHS and local authorities to make shared commissioning decisions together with providers on how to use resources, design services and improve population health</p> <p>The ICS seeks to improve the health and wellbeing of populations and reduce the health gap.</p> <p>The ICS outcomes are that everyone;</p> <ul style="list-style-type: none"> - has a good start in life - is able to live as healthy a life as possible - has a good experience of ageing - has a good experience at the end of their life <p>and in addition to meet the East of England ambition that everyone has an extra 3 years of healthy life by 2029</p>	<p>NHS Commissioners</p> <p>NHS Provider Trusts,</p> <p>Local government including Tendring District Council and Essex County Council</p> <p>NHS regulators</p> <p>Primary care – GPs, community pharmacists, optometrists and dentists, independent sector providers</p> <p>Community and voluntary sector, public, patient and carer groups</p> <p>Education , research and police</p>

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Board:	Role and Objectives	Partnership Stakeholders
<p data-bbox="163 373 680 435">North East Essex Health and Wellbeing Alliance</p> <p data-bbox="163 475 696 671">The Alliance is a collaboration of commissioners, providers and other system partners working together as an integrated system to transform the health and wellbeing of the population of North East Essex</p>	<p data-bbox="734 373 1626 504">To support the Alliance vision of reducing inequality there is a focus on the wider determinants of health and a Live Well approach has been adopted to ensure communities are supported and empowered at each stage of their life</p> <ul data-bbox="779 544 1626 911" style="list-style-type: none"> - Start Well – children and young people have the best start in life - Fell well – people enjoy mental wellbeing - Be Well – adults are empowered to make healthy lifestyle choices - Age Well – people live safely and independently as they grow older - Stay Well – Adults with health or care concerns are supported to maintain healthy, productive and fulfilling lives - Die Well – individuals nearing end of life have choice around their care <p data-bbox="734 951 1626 1082">Six neighbourhood teams will be developed across North East Essex including three in Tendring and each will have a multi-disciplinary team empowered and supported to deliver the Live Well outcomes in their area</p>	<p data-bbox="1659 373 1917 435">Anglian Community Enterprise (ACE)</p> <p data-bbox="1659 475 1917 537">Colchester Borough Council</p> <p data-bbox="1659 577 1861 614">Community 360</p> <p data-bbox="1659 654 1939 716">Community Voluntary Services Tendring</p> <p data-bbox="1659 756 1912 818">East of England Ambulance Service</p> <p data-bbox="1659 858 1962 959">East Suffolk and North Essex NHS Foundation Trust</p> <p data-bbox="1659 999 1946 1035">Essex County Council</p> <p data-bbox="1659 1075 1895 1176">Essex Partnership University NHS Foundation Trust</p>

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		Healthwatch North East Essex Clinical Commissioning Group St Helena Hospice Tendring District Council Virgin Care
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Board:	Role and Objectives	Partnership Stakeholders
<p>Youth Strategy Group</p> <p>To act as local champions for young people's services within the District.</p> <p>To act as a consultative body to support the development of local provision, to provide guidance on the type and quality of provision as required in the District and influence the use of existing youth work resources.</p> <p>To act as a catalyst to draw together partners and key stakeholders to identify priorities and delivery provision for young people.</p>	<p>To identify the needs of young people in their local area, in partnership with district/borough/city councils and other agencies to develop a joint strategy for addressing gaps in provision.</p> <p>For articulating the local needs of young people, to understand the current provision and to set priorities in order to avoid duplication and fill gaps.</p> <p>To identify and build relationships with the voluntary sector and/or private sector partners to attract new provision and funding opportunities to meet priorities and extend the offer to young people.</p> <p>To ensure that measures are in place to safeguard the financial probity of any projects, programmes or arrangements that the Group would enter into.</p> <p>To provide a local forum through which informed debate in relation to services and support for young people can take place.</p> <p>To make recommendations to appropriate local agencies and commissioning boards about local service priorities.</p> <p>To inform how services for young people might be delivered and co-ordinated to avoid duplication.</p> <p>To consider and advise the relevant cabinet member on the use of local allocations of capital expenditure.</p>	<p>The Group consist of agencies and organisations delivering services to young people within the age range 11-25 with a priority on those aged 13-19.</p> <p>In addition representatives from:</p> <ul style="list-style-type: none"> • All local Essex County Councillors • 1 District Councillor • 1 district Council officer • 1 Youth Service worker involved in local area delivery • 3 young people: one Young Essex Assembly Member (YEA) and two other young people (aged between 13-19 years) who are service users and/or from the local community

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Board:	Role and Objectives	Partnership Stakeholders
<p>North East Essex Local Children's Partnership Board (LCPB)</p> <p>Brings together partners at local level and is underpinned by the Children's Act 2004 duty to co-operate (as amended). The purpose of the LCPB is for partners to work together to determine local needs, identify priorities and develop action plans to secure better outcomes for children and young people in the District/Borough.</p> <p>The LCPB is accountable to the Essex Children's Partnership Board (ECPB). Undertaking its activity within the framework of the Essex Children and Young People's Plan, reflecting the relevant Health and Well-Being Plan Priorities for children, young people and families.</p> <p>The LCPB engages with the local community, analysing and determining local need and informing the county wide Joint Strategic Needs Analysis and the Strategy of the ECPB. The LCPB</p>	<p>The primary aim of the LCPB is to improve the outcomes for children and young people in the area by:</p> <ul style="list-style-type: none"> strengthening the services and processes that keep children and young people safe from neglect and abuse; developing an action plan within its overarching priorities which enables children and young people to aspire, learn, achieve highly and realise their potential; improving the life chances of Looked After Children, young carers and all other children and families at risk of poor outcomes; reducing the impact of poverty and recession on the lives of children, young people and their families thereby providing children, young people and families with opportunities to contribute meaningfully and be involved in the development and delivery of services in their local communities. <p>The LCPB will ensure that a robust and effective relationship with the Essex Safeguarding Children's Board exists through the local Stay Safe Group which is a sub group of, and accountable to, the LCPB, consulting with them on safeguarding issues and on the development of the local Stay Safe Plan.</p> <p>The LCPB will also ensure that there are appropriate links and</p>	<p>The LCPB will be made up of the leaders of local agencies and the Board may co-opt members as they see appropriate.</p> <p>Current membership is:</p> <p>NHS</p> <p>District Council</p> <p>Essex Police</p> <p>Local Safeguarding Panel</p> <p>Job Centre Plus</p> <p>Voluntary – community sector</p> <p>Essex School Governors Association</p> <p>Education Service of Essex County Council</p>

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Board:	Role and Objectives	Partnership Stakeholders
provides a local governance structure for integrated working practise and a local focus for collaboration.	reporting arrangements to other relevant local bodies and boards associated with District/Borough/City Councils, Education, Health and Social Care.	
Tendring Independent Advisory Group (TIAG) Purpose of IAG: To assist in the communication exchange between Essex Police and all Essex communities (Tendring), and provide independent advice to Essex Police to ensure a fair and non-discriminatory police service to all communities gaining their trust and confidence and promoting community cohesion.	<ol style="list-style-type: none"> 1. Provide a channel for the exchange of information between the police and diverse communities/groups of Essex (Tendring) 2. Provide advice to Essex Police, in particular in the areas of; <ul style="list-style-type: none"> • Hate crime • Policing operations, critical and/or Major Incidents • Police training • Stop and Search 3. Share knowledge, awareness and experience of community issues, good practice and areas of development with the group 4. Work at the direction of the Strategic IAG when required In particular to provide advice and guidance to Essex Police on the development and introduction of policies and practices to ensure they do not exclude, discriminate or have an unjustifiable adverse impact on any community <p>To assist Essex Police in developing their understanding of the needs and expectations of the diverse communities of Essex, as</p>	Tendring District Council (Chair) Essex Police Voluntary and Community Groups Members of the Black, Asian and Minority Ethnic communities Faith Groups

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	<p>5. they relate to providing a fair and non-discriminatory police service</p> <p>A Critical Incident is defined as: “any incident where the effectiveness of the Police response is likely to have a significant impact upon the confidence of the victim, their family, and/or the community”.</p>	
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